



Health Services
LOS ANGELES COUNTY

March 12, 2010

**Los Angeles County
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*To improve health
through leadership,
service and education.*

TO: Each Supervisor

FROM: John F. Schunhoff, Ph.D.
Interim Director

SUBJECT: **RELIEF NURSE OVERPAYMENT**

A recent Payroll/Personnel review revealed that Relief Nurses (Item No. 5261) were inadvertently overpaid by four percent from October 1, 2006, to December 31, 2008. Relief Nurses employed in the Department of Health Services (DHS) are among those impacted.

This overpayment occurred as the manpower shortage bonus that was previously approved for Relief Nurses was not stopped in the Countywide Timekeeping and Payroll Personnel System upon implementation of a new Memorandum of Understanding (MOU). As a result, Relief Nurses were paid at an incorrect rate.

Consistent with County policy and the applicable MOU, DHS will recover the overpayments. The CEO Employee Relations Division notified SEIU - Local 721 of the Department's intent to collect the overpayment on February 11, 2010. As such, impacted employees will receive a separate communication detailing the specific amount of their overpayment and providing repayment options, including the option of repayment over time. The Payroll Services Section of DHS' Human Resources Division will work with affected employees to establish reasonable payment arrangements for recovery where necessary.

If you have any questions, or need further information, please contact Ann Marinovich, DHS Human Resources Administrator at (323) 869-7135.

JFS:kb

c: Chief Executive Office
County Counsel
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Gregory Polk
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